

Premier's be active Challenge – Using EMS Help automation

The creation of Premier's Reading Challenge and Premier's *be active* Challenge school groups is an automated process that can be completed using EMS Help.

To launch the EMS Help automation:

1. Click EMS Help located on the bottom right corner of the screen.



- 2. In the **Type in a keyword** search bar, enter Premier's be active Challenge, or click **Groups**.
- 3. From the Groups heading, click **Premier's be active Challenge**.

How can we help you?	6
Type in a keyword	<u>િ</u> વ
General	>
Data Management	>
Enrolment	>
End of Year	>
Groups	~
Premier's be active Challenge Create and manage a group of students for the Premier's be active Challenge Premier's Reading Challenge	
Create and manage a group of students for the Premier's Reading Challenge	

4. Follow the prompts as the EMS Help walkthrough guides you through the steps required to complete the process.

Note: For additional details, refer to the **Premier's be active Challenge** fact sheet.

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